

## **Training and Development Group Terms of Reference**

### **1. Purpose**

- 1.1** To develop a training strategy and inter-departmental/inter-agency training and staff development programme for people who work with children or in services affecting the safety and welfare of children.
- 1.2** To be responsible for ensuring that inter agency training on safeguarding and promoting the welfare of children is provided to meet local need.
- 1.3** To evaluate the quality and effectiveness of this training.

### **2. Role and Responsibilities**

- 2.1** To develop and implement a SCB Training Strategy and inter- departmental/inter-agency Training and Staff Development Programme
- 2.2** To develop specific training in response to local issues and serious case review recommendations.
- 2.3** To recruit, train, support and evaluate the performance of any identified Training Pool.
- 2.4** To develop and implement arrangements for dealing with concerns raised during training.
- 2.5** Contribute as required to the SCB Annual Report
- 2.6** To ensure, through the Chair of the Group that the SCB Chair is informed promptly of any indications of concern regarding safeguarding practice on the Isle of Man. If the concern is regarding a particular agency the concern should be reported to that agency in the first instance. Where best practice and research has been identified by the Group, to share this with the wider membership of the SCB. To undertake activities to progress the SCB work plan.

### **3. Accountability**

- 3.1** The group is accountable to the SCB and will report to the Board via the Operational Chairs Group.

### **4. Administration**

- 4.1** The Chair of the group will ensure there is administrative support for the work of the Training and Development group.

4.2 Minutes will be copied to all group members, all Operational Group chairs, the Chair of the SCB and the Strategic Co-ordinator.

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